

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Independent Citizens' Bond Oversight Committee
Thursday, March 31, 2010
Meeting #7

MINUTES – March 31, 2010

The Independent Citizens' Bond Oversight Committee of the Placentia-Yorba Linda Unified School District was called to order by Mr. Jim Resha, Chairman, at 5:05 p.m. on Wednesday, March 31, 2010, at Placentia-Yorba Linda USD, located at 1301 E. Orangethorpe Ave., Placentia, California, in the Superintendent's Meeting Room.

1. THE PLEDGE OF ALLIGIANCE

Mrs. Mila Thomas led the Pledge of Allegiance for committee and staff members.

2. ROLL CALL

Members Present: Judy Johnson (left at 7:15 p.m.)
Randy Kuroda
Don Lussier
Melina Michaels
Ron Osajima
Jim Resha
Mila Thomas

Staff Present: Mike Bailey
Doug Domene
Shawna Millsap
Annette Newton
Sheri Roussin
Dennis Smith
Joan Velasco

Members Absent: Rod Boaz

Staff Absent: Rosemary Gladden
Rick Guaderrama

3. APPROVAL OF MINUTES

Mr. Ron Osajima moved to approve the minutes of the February 4, 2010 meeting. Mrs. Mila Thomas seconded the motion. The motion carried unanimously.

4. PUBLIC COMMENT

No one present.

5. SUPERINTENDENT'S COMMENTS

Dr. Dennis Smith welcomed everyone and thanked them for their diligence in reviewing the Measure Y and Measure A audits. He said that good comments were raised by the committee that were helpful to us. Dr. Smith mentioned that the district has been using

the same auditing firm for the bond measures for the past seven years. He told the committee that for 2009-10 the district is planning to do a request for proposal (RFP) for the performance audits.

Dr. Smith invited committee members to work with staff on the RFP. Mr. Don Lussier, Mrs. Mila Thomas and Mr. Randy Kuroda said they would be interested in participating.

6. PERFORMANCE AUDIT REPORT MEASURE A AND MEASURE Y REVIEW

Mr. Jim Resha moved that the Independent Bond Oversight Committee had reviewed the 2008-09 performance audits for Measure Y and Measure A. Mrs. Melina Michaels seconded the motion.

Mr. Jim Resha expressed to the committee that these audits are tools to help the committee do their work to make sure the district spends the bond money on bond projects.

Discussion was held and district staff answered questions that were posed by the committee members.

Mr. Jim Resha called for a vote on the motion and the motion was carried unanimously.

7. FISCAL AUDIT REPORT MEASURE A AND MEASURE Y REVIEW

Mrs. Mila Thomas moved that the Independent Bond Oversight Committee had reviewed the 2008-09 fiscal audits for Measure Y and Measure A. Mr. Randy Kuroda seconded the motion.

Mr. Jim Resha called for discussion. Handouts were passed out in response to an inquiry that a committee member had regarding expenditures for materials and supplies.

Mrs. Joan Velasco, Asst. Director of Fiscal Services, clarified each item on the handout. She verified that no bond money had been used for consumable supplies.

An additional handout of a ratified board item was passed out in response to a question from a committee member about whether bond funds were used to purchase relocatables at Yorba Linda High School. Mr. Doug Domene explained that when the original item went to Board it had an incorrect fund number. The ratified board item that was handed out clarified the funding source, Special Reserve Fund 40, and properly supported the issued purchase order.

Mr. Jim Resha called for a vote on the motion and the motion was carried unanimously.

Mr. Randy Kuroda said he needed clarification on some expenditures and whether they had been allocated on bond funds. Mr. Kuroda went through each item in Measure A and Measure Y that he needed to clarify and district staff provided feedback.

Mrs. Melina Michaels made motion that based on the review of the Measure A and Measure Y Performance and Fiscal audits and other Citizens' Bond Oversight Committee activities, the Citizens' Bond Oversight Committee certifies that the bond proceeds for the 2008-09 fiscal year were expended only for the purposes set forth in the ballot measure and that no bond proceeds were expended for teacher or administrator salaries or other school operating expenses. Mrs. Mila Thomas seconded the motion.

It was brought up that the committee has not yet seen expenditure reports, although such reports had been requested and are needed by the committee to perform its responsibilities. The committee would like to see expenditure reports by specific projects.

Dr. Dennis Smith passed out a template that will be used in the future to report expenditures by project and provide better understanding to the committee. This information was provided to the auditors and used to determine whether funds were spent appropriately. The auditors chose not to include this information in the performance audit report reviewed by the committee.

Mr. Jim Resha called for a vote on the motion and the motion was carried unanimously.

8. PROJECT UPDATE

Mr. Mike Bailey supplied a handout and gave a PowerPoint presentation which provided an update on Measure A projects.

9. COMMITTEE MEMBERSHIP

This item was tabled until the next meeting due to time constraints.

10. REPORT TO COMMUNITY

It was reported that the draft of the Annual Report to the Community is in its final version. The committee agreed on the format and said it looked very professional. Suggestions were made that copies of the report be made available at school sites and on the district and school web sites. It was also suggested that it be put in pdf format so that schools could email it to their parent distribution lists. The newsletter will be presented to the Board. Mr. Ron Osajima made motion to accept the Measure Y and Measure A Citizens' Bond Oversight Committee Annual Report to the Community as final. Mrs. Melina Michaels seconded the motion. The motion was carried unanimously.

11. CONSIDERATION OF ELEMENTARY CONSOLIDATION

This item was tabled until the next meeting due to time constraints.

12. COMMITTEE MEMBER COMMENTS

Mr. Randy Kuroda talked about a waiver to extend the two consecutive term requirement for committee members. Mr. Doug Domene agreed to look into this matter.

Dr. Dennis Smith suggested that the next Citizens' Bond Oversight Committee meeting take place at a school site during the day so the committee could observe the smart classrooms.

13. ADJOURNMENT

The meeting was adjourned at 8:03 p.m.